

MCS Training

We are offering MCS Training via Zoom – looking at ‘The things you have forgotten since Lockdown!’

We need to have an idea of your experience and confidence in using the system in order to get the best out of the sessions so please indicate on your application. Some will briefly look at the basics and move on to reports so a quick refresher on the basics and then moving on to reports.



Some will concentrate on beginners or those who feel less confident about using the system. We plan to ensure these sessions will enable MCS reps to update records as members renew in April and update positions as Annual meetings take place in May.

Monday 26 April at 10.00 am, Monday 26 April at 1.00 pm, Tuesday 27 April at 7.00pm

Session cost - £2.50

(This should be paid by either paid/ reimbursed by your WI)

The link to access zoom will be sent once sessions and attendees have been finalised.

Payment can be made by cheque, BACS (Account Name: HCFWI, Account Number: 02399673, Sort Code: 30-99-71) or we can invoice your WI.

If payment is made by BACS, please email finance@hampshirewi.org.uk to inform them.

Please complete slip below and return with your cheque to: WI House, 22-24 Station Hill, Southampton Road, Eastleigh, Hants, SO50 9XB

To book a ticket please email: reception@hampshirewi.org.uk

Or complete slip below and return with your cheque and SAE to: WI House, 22-24 Station Hill, Southampton Road, Eastleigh, Hants, SO50 9XB

Closing date 1 April 2021

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MCS TRAINING – APRIL 2021

I/We would like to attend (Please list below)

WI:

Name	Email	Please ✓ as appropriate			Please complete		
		Mon 26 April 10.00am	Mon 26 April 1.00pm	Tue 27 April 7.00pm	Your level of confidence in using 1. MCS and 2. Excel spreadsheets	Confirmation that you are able to log into MCS (ie. You know your user and name and password – contact us ASAP if not)	Chq Attached/BACS Payment Made/ Inv. WI