

ANNUAL REPORT FORM

Please complete this **IMMEDIATELY after the WI Annual** Meeting and return it to
WI House, 22-24 Station Road, Southampton Road, Eastleigh SO50 9XB

Name of your WI:	
Group name:	

Membership Section (As at 1st May 2020)	
Number of FULL Members:	
Number of DUAL Members:	
Is your MCS record up to date:	
What is your average attendance for WI meetings?	

Your WI Section (May 2019 – May 2020)	
Did your WI offer a Denman Bursary this year?	
If YES, what was the value?	
Did your WI make or amend any Byelaws this year?	
If YES, please give details:	
If YES, has the proposed Byelaw been approved by the Hampshire Board of Trustees?	
Does your WI have any of the following subgroups meeting in addition to the monthly WI meeting? Please tick all that apply	<input type="checkbox"/> Craft <input type="checkbox"/> Book <input type="checkbox"/> Supper/Dinner <input type="checkbox"/> Bridge <input type="checkbox"/> Knitting / Sewing <input type="checkbox"/> Any others? Please list them

Has your WI (or your members) taken part in any community events or services this year? PLEASE REMEMBER TO TELL THE COMMUNITY ABOUT YOUR ACHIEVEMENTS – BY CONTACTING THE LOCAL PAPER, AND BY SENDING AN ARTICLE AND PHOTOS INTO THE FEDERATION’S SECRETARY FOR HAMPSHIRE NEWS AND HCFWI’S FACEBOOK PAGE	Yes No
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ANNUAL TRUSTEES REPORT for the year May 2019 to May 2020

**NOTE: Each WI is a charity in its own right regardless of whether it is registered with the Charity Commission.
Every member of the WI Committee is automatically a Charity Trustee**

Name of WI (which is an unincorporated association)	
If your WI is registered with the Charity Commission please quote the Reg No:	
Registered address If you have a different registered address please state the address:	WI HOUSE, 22-24 STATION HILL, SOUTHAMPTON ROAD, EASTLEIGH, SO50 9XB

The Trustees (Committee members) for the year ended stated above are elected by the Members at the Annual Meeting. Trustees have the opportunity to receive training in their role through the HCFWI.

The Trustees for the year stated above are:

Name	Office held	Date acted if not full year
	President	
	Secretary	
	Treasurer	

Note: You should include the names of all the Trustees and anyone who acted as a Trustee during the period covered by the report giving dates during which they were Committee members. If the inclusion of a particular name might put any charity Trustee in personal danger please contact the Charity Commission for permission for the name(s) not to be disclosed.

- The Charity's governing document is the Constitution and Rules for Women's Institutes as published by the NFWI.
- The objects of the charity are to further the purpose of the WI movement.
- The policy on financial reserves is thatmonths average expenditure should be held and the current reserves represent month's average expenditure.
- The accounts are / are not (delete as appropriate) in deficit.
- During the year the activities and achievement (speakers etc) of the above WI have included:

- During the year we have heldmonthly meetings andCommittee meetings.
- Members meet regularly to pass on skills and encourage high standards of participating in WI competitions, exhibitions and events.
- Members have taken advantage of the many education opportunities offered by HCFWI, taking part in activities, events and training.
- Members have had the opportunity to discuss the resolutions for the NFWI Annual Meeting and the opportunity to support ACWW in furtherance of the international aspect of the Constitution.
- All Members have had the opportunity to enjoy friendship, to learn, to widen their horizons and to influence local, national and international affairs, within the context of the Constitution and Rules for WIs.

The Trustees have approved the above report.

Signed:	President
Full Name:	Date: