

WI decisions and bye-laws

Decisions:

These are made when a WI is started and can be altered with the agreement of the members of that WI at an annual meeting or a meeting designated a special meeting - constitution paras 33-34 NB: this would normally be held on the same night as a monthly meeting.

The **decisions** are

Name of WI

Day and time of meeting

Place of meeting

Number on committee

Number of Vice Presidents

Month of the annual meeting (although in practice, the Federation has had a resolution passed by members at a Council meeting so that in Hampshire this is May)

Bye-laws: passed by the members **and confirmed by the HCFWI BoT** - on such things as limitation of membership, limiting the time members can be officers or be on committee etc.

Any other things are **agreements:** eg. Whether to have a Denman bursary: How to allocate the bursary; how much the bursary will be for. These are entirely up to the WI and can be changed but should be subject to the usual notice to members so that all members are aware of any proposals or any changes to such agreements.

All the above should be listed in the back or front of the minute book and read out at each annual meeting so that new members become aware and long standing members are reminded of what rules their WI operates under (other than/in addition to the constitution). When new minute book is started, the information should be transferred or copied into the new book.